AGENDA

Ballston Spa Library Board Agenda

Date | time December 14th, 2021 | 6:30 pm

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer); Christine Fitzpatrick (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
| --- | --- | --- |
| 6:30  6:32 | Greetings, call to order  Approval of last meetings minutes | Andy  Andy |
| 6:35 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations | Meredith |
| 6:40 | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming | Andrea |
| 6:45 | **Old Business**  A) Action items from meeting in November  B) Friends of Library document of understanding  (Has this document been updated and sent to Lilly and FOL, Andy, Christine)  **General Library items**  A) Staff update  B) Update on architect Paul Mays & library tour  C) Budget process  a) add increased hours for staffing (new hours)  D) Library Programming Update  E) Friends of Library Update | Andrea & board  Andrea  Andrea  Lori  Andrea  Andrea |
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