AGENDA

Ballston Spa Library Board Agenda

Date | time January 11, 2022| 6:30 pm

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer)

| Time | Item | Owner |
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| 6:30  6:32 | Greetings, call to order  Approval of last meetings minutes | Andy  Andy |
| 6:35 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations | Meredith |
| 6:40 | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming | Andrea |
| 6:45 | **Old Business**  A) Action items from December Meeting  B) Friends of Library document of understanding    **General Library items**  A) Staff update  a) substitute clerks found  b) Staffing schedule – move to permanent/monthly scheduling  1) discuss process for clerks having a permanent sch. –  B) Update on Library Presentation (Andrea) at Village Board Meeting  on 1/10.  C) Changes to the children’s area of the library.    D) Update on architect Paul Mays & library tour  E) Intern update  F) Budget process  a) Capital projects for 2022  G) Library Programming Update – diversify library programming  H) Diversifying library purchases/diversify | Andrea & board  Andrea/Andy |
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