AGENDA

Ballston Spa Library Board Agenda

Date | time January 11, 2022| 6:30 pm

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer)

| Time | Item | Owner |
| --- | --- | --- |
| 6:306:32 | Greetings, call to orderApproval of last meetings minutes | AndyAndy |
| 6:35 | Treasurer’s Report1. Clerk’s Fund – money raised through donations. Projects decided

on by clerks.1. Library Fund – used to fund library programming
2. Bequests
3. Donations
 | Meredith |
| 6:40 | Librarian’s Report1. Circulation Statistics
2. Monthly audit
3. Programming
 | Andrea |
| 6:45   | **Old Business**A) Action items from December Meeting  B) Friends of Library document of understanding **General Library items**  A) Staff update a) substitute clerks found b) Staffing schedule – move to permanent/monthly scheduling  1) discuss process for clerks having a permanent sch. –  B) Update on Library Presentation (Andrea) at Village Board Meeting  on 1/10. C) Changes to the children’s area of the library.  D) Update on architect Paul Mays & library tour  E) Intern update F) Budget process  a) Capital projects for 2022 G) Library Programming Update – diversify library programming  H) Diversifying library purchases/diversify     | Andrea & boardAndrea/Andy |
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