AGENDA

Ballston Spa Library Board Agenda

Date | time November 8, 2021 | 6:30 pm

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer); Christine Fitzpatrick (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
| --- | --- | --- |
| 6:306:32 | Greetings, call to orderApproval of last meetings minutes | AndyAndy |
| 6:35 | Treasurer’s Report1. Clerk’s Fund – money raised through donations. Projects decided

on by clerks.1. Library Fund – used to fund library programming
2. Bequests
3. Donations
 | Meredith |
| 6:40 | Librarian’s Report1. Circulation Statistics
2. Monthly audit
3. Programming
 | Andrea |
| 6:45  | **Old Business**A) Action items from meeting in October **General Library items**  A) Staff update B) Library – needed repairs 1) Hole near soffit – elevator room 2) side entry interior wall damage 3) Flooring replacement to be put in with staff bathroom quote  C) Petty Cash procedures    |  |