

Ballston Spa Library BOT Meeting 6/14/22

Minutes approved

Meeting start: 6:30 pm

Guests: Paul Mays, Architect - Butler Howland and Mays

Mayor Frank Rossi

Paul Mays, Architect

Paul presented an overview of the Master Plan proposal emphasizing programmatic needs/enhancements and building competencies. He reviewed usage and general safety adjustments. Data points/input was collected from the public numbering over 249 submissions between a public meeting and boards left in the library identifying various scenarios. A general discussion was had as to the overall NYS grant process, the idea of possible foundation funding, and fundraising in general. The plan is set up in phases so that each phase is a separate project as part of the whole. Paul would participate in helping write narratives for NYS grants with help from Andrea and a sub-committee of BOT members. A fundraising committee/general overview group (fundraising campaign, foundation monies, NYState grants, with a planned oversight is needed. The role of FOL was discussed as it may be a critical piece of fundraising. Andrea made the BOT group aware that several library clerks are willing to get involved in fundraising. Most monies that would develop would be placed in a capital fund for the library.

Follow up: Lori will reach out to Eric Johnson from Chazen to see if there is a blueprint/drawing for the library property. The Library BOT group agreed to discuss moving forward planning at the next Library BOT meeting on July 12th.

Treasurer's Report

Trustee Acct. \$23,566.74

Clerks Act. \$7,998.62 (recent donation jar deposit of \$847.00)

Village allocation of \$10k is renewed (June '22) and available for yearly needs.

Librarian's Report

Andrea sent out and touched on: Circulation Statistics, Monthly Audit, and Programming. Many stats were up for the month. The Garden Club landscaped the front of the library and the Arts Council placed a beautiful owl planter out in front of the building. A children's programming initiative is set up for summer called Oceans of Possibilities. Flyers and pamphlets were created to increase awareness. Tween/teen programming will take place on Thursday evenings from 7-8 pm. There will be adult punch cards for adult reading incentives for summer - may reach out to the BSpa Professional Organization to see if they have any kind of gift cards or related prizes. Andrea featured Pride Month on Instagram and has been using a video feature to highlight book selections that honor the month. The intern Cassidy and Andrea will be featuring historic restaurant information tibbits from the local history collection on social media platforms.

The library is considering features for Family Fun Day (Aug. 21) including a low-sensory lunch provision in the library building for children who have sensory issues. Andrea reached out to

BSpa high school history dept. - specifically Mr. Mazurski to see about getting some teen input into building features and programming that would attract them to visit or use the library. The discussion of the topic of going fine free was explored. Andrea provided input from other local libraries. Generally seems like a positive direction to alleviate stress on patrons who may have low means for paying. Follow-up needed to come up with an outline for rolling this out and tweaking any details that may be important i.e. if someone loses an item, etc.

Old Business

The group discussed a donations tab for the library website. More research is needed to confirm best practices for this.

Jim was able to donate approx. half the(unneeded) metal chairs to a village department for use.

Lori contacted Field Horne from the Brookside Museum. He was supportive of looking at, discussing, and taking the Chris Morley collection. Will come to an upcoming Library BOT meeting likely - July's. Andy will reach out to Chris Farnan for good contact information for Mr. and Mrs. Farnan who worked on sorting the Morley collection.

Lori spoke with the director of CDCL and Sara Dalas from SALS regarding the art, books, etc. that Jim and Danielle assessed. The sense is most would stay in the building, some of the books may have mold damage, etc. and may have to be disposed of. Lori was given a contact at the Crandall Public Library's Folklife Center to see if any of the books may be of interest to them and to discuss best practices.

DPW removed the remaining stumps on the side yard of the library and Andrea has a masonry work order in for repointing.

General Library Items

Tabled for this month due to architect's presentation.

L. Acee 6/17/22