

Ballston Spa Library BOT Meeting 7/12/22

Minutes approved

Meeting start: 6:30 pm

Absent: Mike Healey

Treasurer's Report

Clerk's Fund: 7,998.62

Library Trustee Account: 23,566.74

Meredith discussed settling the \$300.00 summer art programs with this donated sum.

Andrea gave Meredith current invoices for several summer programs - checks to be issued: Watershed Wildlife, Bernard Hoff Wildlife Education, Mad Science and Soul Collage with Elaine Visconti.

Librarian's Report

Andrea discussed Kanopy streaming and the need to track and allocate monies to meet their billing cycle. The July and August staff meetings have been canceled due to heavy programming overlap, will resume staff meetings in Sept. Many pre-k visitors have been coming to the library following summer programming to get their first library cards. Several reading challenges are ongoing, tweens and teens program brought in 6 participants - being held on Thursday evenings.

BOT mention of a later book club time again, as the 3:30 pm time does not capture all of the adult audiences in the community. Andrea touched on the possibility of a young professional type book club, as an additional option (evenings). There have also been more new residents registering for library cards. The group discussed various avenues for appealing or inviting new residents to the library. Fines were discussed again and the 2k of revenue that is typical for fines as part of the general operating budget (with potential fluctuation). Replacing lost items, trying a hybrid: no fines, but still replacement of lost materials, etc. Andrea will follow up with an estimated amount of monies spent this last FY on replacements to get a ballpark figure using the Polaris circulation system. Wireless printing is up - fee is .10 cents per page.

Old Business - June Action Items

Discussion as per above under Librarian's Report on the possibility of going "fine-free" -

Andy reached out to the Farnan's (Chris Farnan) regarding the Morely Collection. Will invite them to attend the next BOT meeting on Aug. 9th perhaps a bit before the meeting start (6pm) to talk about next steps to house the items at the Brookside Museum. Field Horne from Brookside will be invited to meet with them and any interested BOT members/Andrea.

Donations tab was discussed along with best processes. Group discussed the role of FOL and that they already have 501c3 status. Will get a list of libraries with recent construction work from Paul Mays i.e. Galway and Schuylerille, to see how they handled the fundraising piece etc. Jim discussed holding an auction with donated items as another fundraising opportunity.

Excess folding chairs were donated to Stone Church org.

Andrea will check back in with Jeff/DPW on the status of front brick pointing and masonry.

Lori will try to get an update from Chazen on the property boundaries and touch base with a Crandall Library contact from their Folk Life Center about collection items.

General Library Items

Sara Dallas from SALS was discussed as a Sept.13th BOT meeting guest.

The BOT voted in support of the broadband wireless initiative by SALS. Andrea to complete and file the form with SALS. This initiative aims to support new wireless equipment.

BOT voted affirmatively to support proceeding with the Master Plan proposal by Butler Howland and Mays.

All members updated on sexual harrasment training deadline.

Andrea also updated the group on story time and featured secret readers: our mayor and a police officer. Several other guests are potentially going to join in from the village: fire co. staff, The Factory restaurant chef, O'Briens Pharmacy (staff member), DPW, etc.

The group was reminded that the library will be providing the community room for children with sensory needs/quiet space during Fun Day.

L. Acee, 7.15.22