

**Ballston Spa Library BOT Meeting 8/9/22**

**Minutes approved**

**Meeting start: 6:30 pm**

**Absent: Andrea Simmons**

**Treasurer's Report**

Clerk's Fund: 7,998.62

Library Trustee Account: 23,467.74

Meredith is waiting on a few receipts from summer programming, will submit for reimbursement as soon as possible.

**Librarian's Report** - *Andy shared with the group updates from Andrea*

Sara Dalas from SALS will join us at our October Library BOT meeting.

Andrea will contact a vendor for a testing quote related to the insulation material in the library overhead space (below the roof) as a preparatory step related to the master planning work.

DPW will repoint the brick to the sides of the front library entry the week of Aug. 15th.

Summer programs are going strong and have been well attended. There was a minor issue with a non-related participant smoking in the park in the proximity of a children's program. The Village is aware of it. DPW, and possibly an animal shelter staff/volunteer are in the line up as guest readers for the library. Coding, Bricksology, and several other programs have been well liked.

Andrea noted the possibility of considering a restaurant setting for adult professionals book club option.

Andrea has compiled a folder of notes/input regarding the fine free issue - BOT group tabled to next meeting to discuss.

**Old Business** - July Action Items

Andy let everyone know that Farnan family updated her to let her know The Village was able to take several boxes and a file cabinet of historian Chris Morley's work/papers to be held in the Village Office. Andy will send an email to Mayor Rossi and Field Horne (of the Brookside) to coordinate the potential move of the items to the Brookside so that they can be kept in a temp. controlled space and be available for potential research purposes, etc.

The Library BOT group would like to invite Field Horne to a future meeting to discuss overlap, ideas etc.

The group discussed the items stored in the furnace room and felt it best to determine what was “deemed” surplus, or in poor condition (mainly books) to be removed. It was suggested that Library BOT group update the bylaws in the near future to edit the language related to donations so that there is some discretion on keeping items in perpetuity. The items such as paintings, prints and a few of the noted collections reviewed by Danielle and Jim Carter will be held for possible displaying in the local history room or within the library.

The cleanup of the furnace room was noted as a need area to revisit.

### **General Library Items**

Andrea will contact a vendor for a testing quote related to possible asbestos content in the insulation material in the library overhead space (below the roof) as a preparatory step related to the master planning work.

Andy let the Library BOT know that Lily Byers formally resigned as President of the FOL group. She will continue to be in touch with Lily and the FOL group as they approach their next formal meeting. The Library BOT members discussed the importance of supporting FOL due to their important role and as a partner potential for fundraising moving forward along with their 501c3 status.

#### *Planning for Moving Forward with the Master Plan*

*Items identified for agenda: groups for fundraising, grant writing, communication/outreach, size, other areas to develop, etc.*

Lori will reach out to a small group of experienced local grant writers, the library director, (also including Andy and Lori), to establish a meeting to discuss options and a structured planning effort.

Lori will also reach out to interested fundraising folks to establish a formal email group aiming for an informational meeting to inform the group of the steps needed to get set up (donation tab, FOL partnership) to accept donations, and begin fundraising. This may take 1-2 mos. to complete.

A small working group focused on reaching out to politicians is also on the list.

A press release campaign was discussed once donations can be accepted.

The Library BOT group will update the Village BOT of any grant applications they develop and need to submit.

L. Acee, 8.11.22

