

Ballston Spa Library BOT Meeting 9/13/22

Absent: Mike Healy

Meeting start: 6:30 pm

Minutes approved

8/9/22 minutes approved by BOT

Treasurer's Report

Clerk Account - \$7,847.90

Trustee Account Library Fund - \$22,531.99

Meredith indicated that a monthly system for delivering library bank deposits and library program invoices from Andrea to the Library BOT treasurer will be put in place going forward at each monthly meeting to increase efficiency and processing.

Librarian's Report

Borrowing and building usage is on the rise, in mode of pre-pandemic usage.

Andrea issued an online survey regarding evening book club options. The most popular night indicated was Thurs. She is thinking it would not exceed 18 people and may possibly rotate between the library and perhaps a local restaurant i.e. The Factory was discussed - back room use. She anticipates this group may be made up of several young professionals.

The summer reading programs were incredibly popular this summer. Social media heavily promoted them and the attendance was very strong. Other key programs that were well received: Henna Tattoos with Katherine, Wildlife with Bernie, Space Technology, End of the Summer Party (Tri-City Valley Cats mascot and Mr. Ding a Ling ice cream), Crafting for a Cause and Candy Sushi and Scavenger Hunt (tween and teens), Adult Book Club, Intro to Chakras. Outreach included Family Fun Day - rolled book carts to Wiswall Park, small book sale and library informational table, teacher faculty reception for BSCD with summer recap and freebies.

Andrea circulated minutes from the B Spa Library Staff Meeting. The group touched on building updates, programming for Sept., FOL being revamped and future fundraising efforts, additional programming: Crafting for a Cause, Veteran's Day items for vet shelters in B. Spa, multigenerational events at Doubleday Woods or with Milton Senior members, drop off location for knitted goods for Warm up America, possible psychic or medium program, clerks Sherri Collins and Denise Durant are interested in serving on fundraising committee, and discussed different ideas.

Old Business

Andrea and BOT discussed library fines. May try a hybrid approach where book fines are dismissed, but not movie fines. Andrea will draft a fine free policy with the specific details by Jan. 1, 2023.

Lori will reach out to Field Horne from the Brookside to see about having him attend the Lib. BOT meeting in Nov.

Andrea will put a requisition on the next Village BOT meeting regarding asbestos testing in advance of any project work under the Master Plan Proposal.

The board accepted the resignation of Meredith Tower from the Library Board.

The board will continue to discuss issues that can be remedied in the building currently i.e. furnace pipe.

The Library has a small working group that has met to begin planning for best foundation grant option applications and research.

Andy is working on a committee for the Village's NY Forward Grant application. She submitted a write-up on the library's vital role serving the village community and the preparation work the Library BOT group & Library Director have taken to address a community input survey, a Community Plan of Action, and a Master Plan Proposal with Butler Rowland and Mays architectural firm.

Mike and Jim were planning to review and possibly propose revisions for the library board bylaws and establish an updated donations policy monetary and other items.

Misc.

A reminder was mentioned to any BOT members and library staff still needing to complete the NY State Sexual Harrassment Training. Andrea corresponded with a BSCD high school teacher regarding input about what teens would like to see in the library. Andrea will follow up with Kanopy streaming service about disruption issues.

L.Acee 9/18/22