

Ballston Spa Library BOT Meeting 12/13/22

Meeting start: 6:30 pm

Minutes approved

Guest: Kate VanBuren, Committee on the Arts

Meetings put forth for remainder of 2022: Dec. 13th

11/08/22 minutes approved by BOT.

Welcome Kate VanBuren - Committee on the Arts

Kate gave some background on her volunteer efforts in the Village. She described the Committee on the Arts as working to aspire and foster art in Village spaces. Not all committee members are artisans. Their group assists and provides review and solicitation of art in the Village. They meet twice a month in the library.

Discussion was had about possible highlighting of "intentional" art in the library at some point in the future: mural, historical mural, lending library of crafting supplies (junior crafters) i.e. craft and paint supplies, knitting needles and yarn (bag kits or bins/storage totes) etc. Perhaps some classes in concert with FOL programming could be offered with the library as the location. Kate also discussed maker space type ideas. Rotating art was also mentioned as a possibility.

Treasurer's Report - P. Tesch

Clerk Account - \$8,423.90 (11/08/22)

Trustee Account Library Fund - \$22,164.749 (11/08/22)

Invoices and deposits to the treasurer from Andrea will occur monthly at each BOT Meeting.

Librarian's Report

Andrea reviewed monthly circulation statistics, monthly audit, and programming.

Andrea discussed having purchased a variety of Ballston Spa merchandise to sell during the holiday season.

The evening book club had 8 attendees during the recent meeting.

The Heritage Hunters local organization held a meeting at the library and Andrea presented information on the Manzer Collection to them.

An abbreviated staff meeting was held.

Andrea discussed the library Capital Campaign processes for receiving checks and donations at the library - cover sheets for all donors.

Old Business

Meeting minutes were sent to BOT members for the 11/08/22 meeting (Lori).

Discussion ensued about library fines. A policy will go in place in Jan. of 2023 to become fine free. Will examine ways to recover costs by cutting back in other areas of the budget.

Andy will reach out to the new Village Treasurer about the fine free consideration. Andrea sent out an updated Fine Free document for BOT review.

Motion was made to approve: Donations Policy, Collections Policy and By-Laws.

Andrea will submit a requisition for (\$2,679) approval at the first Village BOT meeting in Jan. 2023 for completing pre-construction inspection of the library building.

Andrea will submit SALS Challenge Grant application in early Jan. for additional grant money possibilities to be used for architectural planning work with Paul Mays. The Library BOT group discussed allocating funds to work with Paul Mays on DLD/SAMS grant application work - Jan./Feb. timeframe.

General Library Items

The Capital Campaign Kickoff was held on Thurs. Dec. 8th at 6:00 pm.

The event was well attended. Press release with related campaign kick-off details and renovation info., was picked up by: The Saratogian, The Gazette, and Saratoga Today.

Appeal Letter is ready to go with a local printer. It will go out to the Village residents around Jan. 1, 2023.

A grant application went out for the Glens Falls Foundation requesting \$50k of possible funding.

Friends of the Library Updates

Dan Berggren, local folk/Adirondack musician performed at the library on Dec. 10th at 1pm for an hour of winter songs and stories for the community. It was a full house!

First Amendment Audit

The BOT group discussed this topic for general discussion/understanding.

L. Acee 12/17/22