

## Ballston Spa Public Library BOT Meeting 12/14/21

Members present- Andy Manion (President), Meredith Tower (Treasurer), Jim Carter, Lori Acee, Andrea Simmons (Librarian)

Greetings, call to Order 6:30

Approval of last meeting minutes- Motion by Meredith. Second by Lori

### Treasurer Report:

Clerk's account: \$8,581.72

Trustee account: \$28,354.22

Ballston Spa Bank account(s) closed on 11/26/21 as per M. Tower

Expenses will go through Julia in the Village Office in the New Year 2022. Checks are being written for clerks' expenses due.

### Librarian Report:

Andrea will include Kanopy in monthly statistics (followed up to this meeting via email with them).

Dottie Pepper author program was great success, 30 + attendees, promoted on Channel 13 and in a couple news media outlets.

Trends in movie and video will be watched - physical DVD use seems to be continually declining a bit likely due to streaming ease.

Gutter guards discussed. Andrea will call Mid-State and Clune for recommendations re: installers. Also will ask about gutter area near elevator entry - and will look for her original quotes from some time ago.

Zimmer Construction can begin around Jan. 10th on basement public bathroom and front hallway entry on ramp side of library.

Andrea will submit requisition in time for next Village Board Meeting.

### Expanding Hours:

Clerks work 19.5 hours each currently. Will expand Sat. hours (10 am - 3 pm) and one weeknight to start (Thursdays) to 8 pm/close. This will begin on 1/6/22.

Soffit has been replaced, DPW has patched and sanded side entry wall,

replaced faucet, paper towel holder and soap dispenser as well in clerk's bathroom.

Andrea will forward quote (to BOT members) for Clune work on extra lighting (to come from Clerks Fund).

Volunteer/Intern: Andrea has a potential applicant "Cassidy" will follow up with further details as this progresses.

Lily has not yet confirmed upcoming events or meetings for FOL. Andy will reach back out via text.

Andrea sent extra birdhouses to Saratoga Plan.

Staff Meeting:

Andrea sent a list to BOT members with upcoming staff meeting dates.

New hire Rachael is creating bulletin boards in the Children's Area.

There is an Identity Theft Programming and Paint and Sip coming up.

Sherry (clerk) suggested swapping the Kids/Children's area with the Adult Non-Fiction area. Sherry may be a good staff liaison to the architect's review along with BOT members, the Mayor, and Andrea.

Weeding Adult and Adult Non-Fiction.

Family Game Night is coming up and a plan for a drumming event.

Lori suggested a possible therapy dogs future event.

Lori updated group about architect Paul Mays visit.

His firm has done primarily library renovations and planning in the 518 area and all over the Northeast. He will come in for a tour/workshop (daytime) and a community/BOT/Director/Mayor presentation on Jan. 20th at 7 pm. He had a health emergency and needed to reschedule original site visit.

Next meeting 1/11/21 at 6:30 pm

L.Acee minutes