

AGENDA

Ballston Spa Library Board Agenda

Date | time December 14th, 2021 | 6:30 pm

Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer); Christine Fitzpatrick (Village Trustee, Commissioner of Library)

Time	Item	Owner
6:30	Greetings, call to order	Andy
6:32	Approval of last meetings minutes	Andy
6:35	Treasurer's Report	Meredith
	A) Clerk's Fund – money raised through donations. Projects decided on by clerks.	
	B) Library Fund – used to fund library programming	
	1) Bequests	
	2) Donations	
6:40	Librarian's Report	Andrea
	A) Circulation Statistics	
	B) Monthly audit	
	C) Programming	
6:45	Old Business	Andrea & board
	A) Action items from meeting in November	
	B) Friends of Library document of understanding	Andrea
	(Has this document been updated and sent to Lilly and FOL, Andy, Christine)	
	General Library items	
	A) Staff update	Andrea
	B) Update on architect Paul Mays & library tour	Lori
	C) Budget process	Andrea
	a) add increased hours for staffing (new hours)	
	D) Library Programming Update	Andrea
	E) Friends of Library Update	

Time **Item**

Owner
