

AGENDA

Ballston Spa Library Board Agenda

Date | time November 8, 2022 | 6:30 pm

Board Members: Lori Acee (secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President), Patty Tesch (Treasurer), Andrea Simmons (librarian), Liz Kormos (Village Trustee, Commissioner of the Library)

Time	Item	Owner
6:30	Greetings, call to order	Andy
6:35	Welcome Jason Buczek, new board member Welcome to Field Horn, Director, Saratoga County History Center	
7:00	Approval of last meetings minutes	
	Treasurer's Report	Patty
	A) Clerk's Fund – money raised through donations. Projects decided on by clerks.	
	B) Library Fund – used to fund library programming	
	1) Bequests	
	2) Donations	
	C) Balance of Village allocation (\$10,000 yearly)	
	D) Invoices and deposits to treasurer from Andre	
	Librarian's Report	Andrea
	A) Circulation Statistics	
	B) Monthly audit	
	C) Programming update	
	1) program development – evening book club	
	D) Monthly Staff Meeting update	
	Old Business	
	A) October action items	Board
	General Library Items	Board
	A) Asbestos Testing, next steps	

Time	Item	Owner
	B) Paul Mays – cost to working on DLD/SAMS grant	Lori
	1) Apply for SALS grant to cover the cost	
	C) Capital Campaign kick-off event 12/8 logistics	Andy/Lori
	1) letter to invite mayor and trustees, other elected officials, BSBPA Members	Lori/Andrea/ Andy
	D) Master Plan Update	
	1) Solomon Grant progress	Andy
	2) Fundraising information gathering meeting 10/27	board
	a) Appeal letter	board
	1) inform the village that we are planning an appeal letter	
	E) Friends of the Library update	
	F) Cyber insurance (mentioned by Sara Dallas)	
	G) Collection Development Policy	
	H)	
