AGENDA

Ballston Spa Library Board Agenda

**Date | time February 14, 2023| 7:00 pm**

# Board Members: Lori Acee (secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President), Patty Tesch (Treasurer), Andrea Simmons (librarian), Liz Kormos (Village Trustee, Commissioner of the Library)

| Time | Item | Owner |
| --- | --- | --- |
| 7:00  7:02  7:30 | Greetings, call to order  Welcome Lions Club representatives  Approval of last meetings minutes | Andy |
|  | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations   C) Balance of Village allocation ($10,000 yearly)  D) Invoices and deposits to treasurer from Andrea | Patty |
|  | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming update 4. Monthly Staff Meeting update   **Old Business**  A) January action items  **General Library Items**  A) Capital Campaign Update  1) Paul Mays meeting  a) Engineering study  2) Fundraising progress  a) Appeal letter  b) Local representatives  3) Grants progress  C) Friends of the Library update  D) Village Budget process/Library budget 2023  E) Trustee Continuing Education | Andrea  Board  Lori/Jason  Lori/Jason  Lori & Patty  Andy  Andrea/board |