AGENDA

Ballston Spa Library Board Agenda

**Date | time March 14, 2023| 7:00 pm**

# Board Members: Lori Acee (secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President), Patty Tesch (Treasurer), Andrea Simmons (librarian), Liz Kormos (Village Trustee, Commissioner of the Library)

| Time | Item | Owner |
| --- | --- | --- |
| 7:00  7:02 | Greetings, call to order  Approval of last meetings minutes | Andy |
| 7:04 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations   C) Balance of Village allocation ($10,000 yearly)  D) Invoices and deposits to treasurer from Andrea | Patty |
|  | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming update 4. Monthly Staff Meeting update   **Old Business**  A) February action items  **General Library Items**  A) Capital Campaign Update  1) Paul Mays meeting  a) Engineering study  1) Vote to move forward with this  b) Naming opportunities  c) other items at Mays meeting  2) Fundraising progress  a) Auction update  b) Local representatives  c) BSBPA meeting  d) other  1) progress on “fundraising” sign for front of the library  2) New Capital Campaign display board (vote on expenditure)  3) Grants progress  C) Friends of the Library update  D) Village Budget process/Library budget 2023  E) Policy for library electronic sign  E) Trustee Continuing Education | Andrea  Board  Lori/Jason/Andrea  Jim  Lori/Andrea  Andy/Andrea  Jason  Andy  Andrea/Andy |