AGENDA

Ballston Spa Library Board Agenda

**Date | time September 12, 2023| 7:00 pm**

# Board Members: Lori Acee (secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President), Patty Tesch (Treasurer), Andrea Simmons (librarian), Liz Kormos (Village Trustee, Commissioner of the Library)

| Time | Item | Owner |
| --- | --- | --- |
| 7:00  7:02 | Greetings, call to order  Approval of last meetings minutes | Andy |
| 7:04 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations   C) Balance of Village allocation ($10,000 yearly)  D) Invoices and deposits to treasurer from Andrea | Patty |
|  | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming update 4. Monthly Staff Meeting update   **Old Business**   1. August action items   **General Library Items**  A) Capital Campaign Update  1) Board Vote for DLD grant submission  2) Paul Mays Update  3) Other Capital Campaign items    C) Friends of the Library update  D) Other items  1) Review guidelines for public comment periods during meetings | Andrea  Board  Board  Lori  Andy |