

Ballston Spa Library BoT Meeting 10/10/23

Meeting start: 7 pm

Minutes approved for 9/13/23 meeting by BoT Group

Absent: Jason Buczek, Trustee Kormos

Treasurer's Report - P. Tesch

Clerk Account - \$9,552.90

Trustee Account Library Fund - \$21,064.50

Invoices and deposits to the treasurer from Andrea will occur monthly at each BoT Meeting.

Andrea and Patty will aim for a meeting with new Village Treasurer, Melissa McCann on Oct. 27th.

Meeting Guest

Paul Mays, architect for Master Plan attended this meeting to discuss next steps with the BoT group. Paul shared initial exterior/interior renderings for Phase 1a and 1b. The BoT group voted in approval of executing owner architect agreement for construction documents and to begin construction document production. In May of 2024 documents will be available to bidders for bid opening. The DLD grant is anticipated to be awarded in the fall of 2024.

Librarian's Report

Andrea reviewed monthly circulation statistics, monthly audit, and programming. Stats continue to be up across the board. E-content usage is very popular. BSPL ranks 4th in the SALS system for usage.

Storytime groups and numbers are growing. A Thursday add on time for 3-5 year olds would balance out attendees at each. This is being considered.

The Mandala workshop was well attended and facilitated by the local business owner of Nourish Designs.

Andrea will be out on Nov. 2nd.

A Narcan brochure holder and station is set up near the restroom first floor for residents to help themselves if needed.

At the last staff meeting the clerks and Andrea discussed a Give Back event for food drive and personal item needs for community members suffering from scarcity issues. Residents are invited to make cards for various groups in need as well. Comfort kits will be a focus for hygiene support. Andrea will look into the local honor society students possibly assisting.

The clerks will be setting up a raffle basket fundraiser.

Old Business

Andrea is looking into resubmitting a requisition to adjust for the price differential on a new defibrillator.

Installation of hand sanitizer dispenser, repair of roof/sheetrock were touched on - Andrea to follow up with DPW. DPW has been working on high priority Village outdoor project deadlines.

General Library Items

A museum quality Holocaust Memory project will be hosted in the BSPL in partnership with SALS up and coming. Andrea may be able to align a speaker with the first night of Hannakuh.

Friends of the Library

Dan Berggren concert was delayed to unforeseen circumstances for Dan, and will be rescheduled.

A parade and rededication of a memorial monument along with the placement of a time capsule will take place on Sudn. Oct. 22nd details to follow. The time capsule will have information about the library and the current Master Plan.

Capital Campaign Update

The current total for fundraising is at approx.: 230k

Andrea and Lori attended a Zoom meeting with SALS regarding the DLD application process. SALS members informed them that they would be submitting a 35/65 match request to NY State in regard to the BSPL Master Plan and construction. This submission aligns with Phase 1a of the project.

Misc.

Reminder to review SALS website for educational options to fulfill the trustee training requirement for the year. Additionally, must complete the harassment training needed for NY State as per the Village of Ballston Spa.

The BoT group will discuss/vote on the suggested documents from Sara Dallas/SALS in regard to ALA policies as well as public comment policy at the upcoming November meeting. L. Acee
10/21/23