AGENDA

Ballston Spa Library Board Agenda

Date | time November 14, 2023 | 7:00pm

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower (Treasurer); Christine Fitzpatrick (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
| --- | --- | --- |
| 7:00  7:02 | Greetings, call to order  Approval of last meetings minutes | Andy  Andy |
| 7:05 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations | Patty |
| 7:10 | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming | Andrea |
| 7:30 | **Old Business**  A) Action items from meeting in September  **General Library items**   1. Capital Campaign update 2. Ambient 3. Fundraising 4. Inclusion libraries course 5. Key accomplishments – board send these to Lori 6. Clerk rotation/project plan to clean out back storage area behind partitions in the community room and back side room 7. Friends of the Library update 8. Sexual harassment training/trustee training | Board  Lori  Jim  Lori  Lori |
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