**Meeting Minutes – Friends of the Ballston Spa Public Library**

**Dec 21st, 2023**

**In attendance: Andrea Simmons, Lori Acee, Meredith Tower, Sander Bonvell, Danielle Thomson**

X Welcome and introduction

X Approval of minutes – motion by Meredith and seconded by Sander

X Treasurer’s report – Meredith. There is a need to flesh out potential issues with DLD re Village and donor approval requirements, and issuance of Paul May's check. ($10,050). This will be referred to the Library Board of Trustees.

    Before May's check, our fund Balance was $213,600. An unexpected $19K came in this month with "Giving Tuesday", a large donation in honor of a resident's late mother, and from the Sack Foundation. Once Paul Mays is paid out, and with expected grants of $40K from Assemblywoman MB Walsh and a donation of $50K from Stewarts, the approx. total for year-end balance for 2023 will be approximately $300,000K. A stellar start to our Capital Campaign! Sander suggested also reaching out to Allerdice and Curtis for donations, as well as other regional businesses that we may have missed. Lori is completing a celebratory article for submission to news outlets. Discussion regarding using donor names and/or amounts will be concluded by Lori, who will contact Christine.

X Preparation for Thurs. Jan. 25th Dan Berggren Rescheduled Concert includes:

-   Publicity by Andrea including an incoming list from Dan of regular notifications to his fan base.

-   Food and staffing sign-ups will be requested by Danielle in an email, with reminders of what folks had signed up for previously.

-   Donation suggestion: *$10 admission for adults and children free*. We should make sure to use the large Brookside Museum donation box along with our charming and attractive Donation Duck. *We welcome suggestions to name that Duck*.

- A $100 donation to Brookside will be made for use of the facility.

-   Collect names and e-mail addresses at the door for future. A reminder: have updated 2024 brochures and membership forms available to be front and center at every event.

 X Dance Fling – Thursday Feb. 29 about 7PM (will firm up)– Shelley will let Danielle know if the Saratoga Swingers are available, and if the time is acceptable; if so, Danielle will speak to Elks about availability and cash bar, then will send out request for ads, snacks, and crew. *Any Leap Year play on words for our Dance Fling?*

X Membership Campaign – Renewal email has been sent out. Renewals and donations have begun.

X NO Member Concerns – All good cheer tonight! Happy Holidays

X- Motion to end meeting at 6:54 made by Sander, seconded by Lori.

**\* NOTE**Date correction for next meeting:**Thursday Jan 18th** at 6 p.m. This will also be our Annual Meeting, which will include the election of officers and an annual report to the membership.

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**\*Christine…UPDATED (1-11-24) Sign-ups and Volunteers**

**NOTE**- **COULD SOMEONE PLEASE FIND A STRONG KID TO HELP SCHLEP, SET UP AND BREAK DOWN CHAIRS AND TABLES? Pay them if necessary.**

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***Snack Sign ups from the last go-round, re-confirmed:***

    Sparkling Cider-Christine

 Donuts -Lori

Cookies-Pat

    Cheese-crackers and crudites platter- Jim and Danielle-

    Small water bottles- Meredith

 Cookies- Mandy

 Baked Goods-Shelley

**Room and table set-up and breakdown: Chairs in schoolhouse fashion; A few tables for refreshments only.**

Lori will help at 4:30

Mandy and Pat at 4:30

Shelly and Jim

**Tablecloths, Decorations:** Pat will stop down to the museum to measure the tables. Lori has offered tablecloths. Please coordinate.

Prepared by Danielle Thomson.