

## **Ballston Spa Library BoT Meeting 2/13/24**

**Meeting start: 7 pm**

**Minutes approved for 12/12/23 meeting by BoT Group**

**Welcome new Library Liason: Village BoT Member - Mary Price Bush**

### **Treasurer's Report - P. Tesch**

Clerk Account - \$9,660.77

Trustee Account Library Fund - \$21,249.27

Invoices and deposits to the treasurer from Andrea will occur monthly at each BoT Meeting.

Patty will update the BoT group of any additions.

### **Librarian's Report**

Andrea confirmed that James Russell is the roofing contact at MidState Roofing. Andrea will follow up as to his recommendations regarding the various roof surfaces.

Self registration is a popular option with patrons, e-content continues to be a high use area BPSL is #6 in usage within SALS.

Discussed getting a new fountain as the old one is not working. Clerk's fund may be used for this purchase. Microfilm reader is also malfunctioning and should be considered for replacement soon.

Andy Manion (BoT Pres.) attended the last staff meeting with the library group. Very complimentary of staff interactions, meeting set-up, and content.

Andrea updated everyone on AARP free tax service popularity, winter break programming, a teens taste and rate Japanese snacks and Anime program, Kindergarten stuffed animal sleepover, sleeping bag making (out of pillow cases) etc.

### **Old Business**

Review and approve 3-4 policies at the next meeting inc. Acceptable Behavior.

Board approaching vote on Hoopla patron services for streaming. Will decide closer to the new budget year 6/24 allocation.

Continue to request an update from Village Treasurer to confirm balance of yearly funding and also the process for grant check issuing once the Dept. of Library Development funds are awarded.

### **Friends of the Library**

Dan Levine, local book expert will be speaking to attendees about their books/libraries on Thurs. March 7 at 6:30 pm - offering a free book appraisal (one per person).

### **Capital Campaign Update**

Several grants are in research stages and submitting timeframes for Phase 1b. Ground-breaking is on track for Fall of 2024 for the Reading Room/Local History Room addition.

### **Misc.**

BoT group discussed setting up a plan for the library staff to begin to weed out areas of the back area of the Community Room and any unneeded or unused items in preparation for Phase 1a construction.

The BoT group voted unanimously in support of a new phone system for the library due to frequent poor line quality and concern for optimal communication and use in any emergency scenarios.

BoT group discussed staff and building safety and possible purchasing of some affordable camera devices for entries and remote areas.

L. Acee 2/25/24