AGENDA

Ballston Spa Library Board Agenda

Date | time February 13, 2024 | 7:00pm

# Board Members: Lori Acee (Secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Patty Tesch (Treasurer); Mary Price-Bush (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
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| 7:00  7:02 | Greetings, call to order  Approval of December 2023 minutes  Welcome Mary Price-Bush | Andy  Andy |
| 7:05 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations | Patty |
| 7:10 | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming 4. Staff meeting | Andrea |
| 7:30 | **Old Business**  A) Action items from meeting in December  **General Library items**   1. Capital Campaign update 2. Payment protocol for Capital Campaign/DLD 3. Paul Mays payment 4. Grant Committee meeting 5. Plan to clean out the downstairs in preparation for construction (back area – extra chairs, rugs, misc. items?) 6. Friends of the Library update 7. March 7th event at 6:30 – Book collecting with expert Dan Levine 8. Updating phone system 9. Vote for officers to happen at the March 2024 meeting 10. Budget planning 11. Hosting our monthly meetings on Zoom, perhaps start at the beginning of the fiscal year? | Board  Lori |
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