AGENDA

Ballston Spa Library Board Agenda

**Date | time May 8, 2023| 7:00 pm**

# Board Members: Lori Acee (secretary), Jason Buczek, Jim Carter, Andy (Andrea) Manion (President), Patty Tesch (Treasurer), Andrea Simmons (librarian), Liz Kormos (Village Trustee, Commissioner of the Library)

| Time | Item | Owner |
| --- | --- | --- |
| 7:00  7:02 | Greetings, call to order  Approval of last meetings minutes | Andy |
| 7:04 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations   C) Balance of Village allocation ($10,000 yearly)  D) Invoices and deposits to treasurer from Andrea | Patty |
|  | Librarian’s Report   1. Circulation Statistics 2. Monthly audit 3. Programming update 4. Monthly Staff Meeting update   **Old Business**  A) April action items  **General Library Items**  A) Capital Campaign Update  1) Paul Mays meetings        2) Fundraising progress  a) Auction update  3) Grants update  4) other Capital Campaign items  a) possibly scheduling events like music by Dan B.  C) Friends of the Library update  D) Fine Free will happen June 1st – publicize this  D) Other items:  1) Review Library Operating Budget – do this at the JUNE  meeting. Get the budget a couple of weeks before the meeting  for individual review. Then at meeting go through this as a  group.  2) Review Library Plan of Service Goals at the JULY meeting  3) Do a “year-end” review in December. | Andrea  Board  Lori/Andrea/Jason  Jim  Lori/Andy  Andy  Andy |