

Ballston Spa Library BoT Meeting 3/20/24

Meeting start: 7 pm

Minutes approved for 2/13/24 meeting by BoT Group

Treasurer's Report - P. Tesch

Clerk Account - \$10,254.75

Trustee Account Library Fund - \$21,254.75

Invoices and deposits to the treasurer from Andrea will occur monthly at each BoT Meeting.

Patty will update the BoT group of any additions.

Librarian's Report

Andrea updated the BoT group on programming and librarian reports. The February school break programs were very well attended/successful. The stuffed animal sleepover was a huge hit. Storytime is steady and new card holder registrations are up, along with circulation statistics.

Andrea stopped scheduling the evening book club timeslot, but is holding the late afternoon one.

The basement corner area where many items are stored currently, got a preliminary cleanout with Andrea, Mary Ann and Jim. This is in preparation for the renovation project.

Blind Date with a Book was very popular. The Fiber Arts "hangout" session where patrons could bring a project to work on, attracted approximately 5-10 people.

In April there is a healthy mind and body program scheduled in cooperation with the Alzheimer's Association, and a teaming up with the Ballston Spa Arts Council Random Acts of Poetry series: April 12, 17 and 21. These will be held at the Real Mccoy Brewing Co. and at the Brookside, and the library.

The AARP free tax prep has been very popular.

Old Business/Action Items

A meeting is set up for 3/20 for Andrea, Patty, and Lori to meet with the new treasurer, Melissa McCann to discuss the budget, budget lines, grant account planning, and the Master Plan project.

Andrea confirmed that a new microfilm reader/printer to replace the current, malfunctioning one, will be covered under the library's Village budget.

The Board voted to start Hoopla as per strong patron interest and wider selection/variety of movies. The current streaming service Kanopy will be phased out in May of 2024.

Andrea discussed the specs for the water fountain/filling station with Jeff from DPW (this will be paid out of the Clerk's Fund). She also is looking into a duress button for the front desk with Doyle Security.

The Board voted to approve a new phone system due to the poor line quality of the current one. Andrea submitted a requisition to get that process going.

The Board voted to approve several positions on the Board: Lori Acee as Secretary, Jim Carter as Assistant Treasurer, Andy Manion as President, and Patty Tesch as Treasurer.

A sign has been put up near the Clerk's Fund donation jar so that patrons are clear that jar is separate for the library vs. donating specifically to the Capital Campaign which would be via Venmo, check or PayPal.

Friends of the Library

Dan Levine, local book expert, spoke to a big crowd of attendees about their books/libraries on Thurs. March 7 at 6:30 pm and offered a free book appraisal (one per person). This event drew big interest.

Capital Campaign Update

BSNB requested a meeting for the consideration of a 25k grant/contribution towards the Capital Campaign. A meeting to discuss this is set up for Fri. April 5th.

Several grants are in research stages and submitting timeframes for Phase 1b. Ground-breaking is on track for Fall of 2024 for the Reading Room/Local History Room addition.

Misc.

BoT group discussed staff and building safety, important protocols, and possible purchasing of some affordable camera devices for entries and remote areas.

Andrea updated the Board to let them know that the Southern Adirondack Library System announced Schenectady's library system will be leaving the area joint circulation system. The impact of this will be discussed soon.

Please get Lori any accomplishments you would like to have noted related to BoT work and accomplishments at the April meeting, after which a formal outline/list will be created and posted to the BSPL website.

L. Acee 3/28/24