

Ballston Spa Library BoT Meeting 5/14/24

Meeting start: 7 pm

Absent: Jason Buczek, Mary Price-Bush

Minutes approved for 4/9/24 meeting by BoT Group

Treasurer's Report - P. Tesch

Clerk Account - \$10,254.75

Trustee Account Library Fund - \$21,254.75

Invoices and deposits to the treasurer from Andrea will occur monthly at each BoT Meeting.

Patty will update the BoT group of any additions.

Librarian's Report

Andrea updated the BoT group on programming and librarian reports. Noted e-content use is on the rise, registrations are up - most recent month saw 34 patrons. The Arts Council collaborative poetry events were a big success around the Village. Andrea attended the one at The Real McCoy Brewing Co. open mike and read a poem. Story Hour continues to be steadily popular.

Ongoing: Andrea will be making copies by month of any invoices submitted to the Village for payment, aligning with Patty w/ Excel Spreadsheet and folder of copies for each fiscal year.

Hoopla was reviewed again with a video introduction. Plans are in place for a June '24 launch after the new budget year begins. Invoice is in for Village BoT meeting review on Tues. 5/27.

Old Business/Action Items

Discussed planning for DLD funds and Assemblywoman Mary Beth Walsh funding in regard to dedicated line/account. Working with Mayor Rossi and Treasurer, Melissa McCann.

Checked back in on security camera options. Andrea found a temporary, trial solution from Amazon recently. Group discussed ideal locations, battery back-up and power sources. Andrea will check in with Doyle, our vendor for the main security system. A couple older cameras are still installed in the building; the BoT group asked that those be assessed as to usability, too.

A water fountain/filtration system will be installed to replace the old fountain on the first floor.

Board reviewed, voted in approval, and offered small edits to these policies: Local History Room, Programming Policy, and Whistleblower Policy.

Lori Acee and Patty Tesch confirmed they will attend the SALS Annual Meeting on May 20th.

Andrea and Lori will work on an annual “graphic” style letter from the BoT group for online based off of the ‘23-’24 accomplishments list.

Master Plan architect Paul Mays will attend the next BoT meeting on June 11th - **starting at 6:30 pm** - for the beginning portion. Bring any questions.

Friends of the Library

Planning underway for a vinyl record night if possible and a trivia night. Reminder to have events added to Saratoga Today’s calendar.

Capital Campaign Update

Susan Slovic, VP for Marketing BSNB confirmed via email to Andrea they will be honoring a several year commitment of 5k each year to reach a total of 25k as construction is still in process.

Groundbreaking is on track for Fall of 2024 for the Reading Room/Local History Room addition.

The Lions Club of Ballston Spa will be presenting their second check of 1k (5k total) to the BSPL Capital Campaign (FoL) on Fri. May 24th.

Assemblywomen Mary Beth Walsh presented a check for 40k towards the library’s Capital Campaign on May 3rd.

Board compared cleaning services for the building and voted to go with Daigle Cleaning Systems, who also cleans the main Village office on Front St., to save some costs.

BoT and FoL will be promoting the naming opportunity for the Local History Room.

Correspondence to Stewart’s Corp. will go out soon regarding their 50k commitment to the Master Plan and timing.

Misc.

Lori created a BSPL Board of Trustees '23-'24 document of accomplishments list (touches on prior project work and future plans). This document will be put on the BSPL website under the BoT section along with a graphic-style information yearly letter to the public, that Lori and Andrea will work on.

BoT discussed connecting with the Saratoga History Center (Brookside Museum) to rehome the small collection of historian Chris Morley's papers and items that now resides in the BSPL.

L. Acee 5/27/24