AGENDA

Ballston Spa Library Board Agenda

Date | time August 11, 2020 | 6:30pm

remotely

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower; Christine Fitzpatrick (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
| --- | --- | --- |
| 6:30pm  6:32  6:35 | Greetings, call to order  Approval of last meetings minutes  Vote To Approve Meredith Tower as Board Member and Treasurer | Andy  Andy  Andy |
| 6:35 | Treasurer’s Report   1. Clerk’s Fund – money raised through donations. Projects decided   on by clerks.   1. Library Fund – used to fund library programming 2. Bequests 3. Donations | Jim |
| 6:40 | Librarian’s Report   1. Circulation Statistics 2. Checkouts based on collection 3. Interlibrary loans 4. New borrower registrations 5. Internet/Wifi usage; Reference questions 6. Monthly audit 7. Programming 8. Toddler time 9. Preschool Storytime 10. Building News | Andrea |
| 6:45 | **Old Business**   1. Thanks To Mike Healey. Welcome Meredith 2. Facilities Committee update 3. Roof/gutter/side of bldg. update 4. Engineer report 5. Downstairs bathroom quote 6. Other projects… 7. Covid Opening Update 8. How are library operations proceeding? 9. When can in-person board meetings resume? Procedures for? 10. What do to about cleaning procedures for bathrooms? What are the guidelines on how often public bathrooms need to be cleaned? Who will do this? 11. Progress in cleaning out magazine room and storage areas? 12. National Geographic Magazine collection 13. Front door/brick repointing near front – Catalfamo? 14. Boy Scout Project      1. Library Intern 2. Steps to proceed 3. Look at Website 4. Was Andrea able to meet with Jack from SALS   **Tabled/New Business**   1. Friends of the Library Coordination | Board  Lori & Andrea  Jim  Andrea  Jim  Lori & Andrea  Andrea  Andrea & Andy  Andrea & board    board |

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