AGENDA

Ballston Spa Library Board Agenda

Date | time August 11, 2020 | 6:30pm

remotely

# Board Members: Lori Acee, Jim Carter, Linda Gawrys (Secretary), Andy (Andrea) Manion (President); Andrea Simmons (Librarian), Meredith Tower; Christine Fitzpatrick (Village Trustee, Commissioner of Library)

| Time | Item | Owner |
| --- | --- | --- |
| 6:30pm6:326:35 | Greetings, call to orderApproval of last meetings minutesVote To Approve Meredith Tower as Board Member and Treasurer | AndyAndyAndy |
| 6:35 | Treasurer’s Report1. Clerk’s Fund – money raised through donations. Projects decided

on by clerks.1. Library Fund – used to fund library programming
2. Bequests
3. Donations
 | Jim |
| 6:40 | Librarian’s Report1. Circulation Statistics
2. Checkouts based on collection
3. Interlibrary loans
4. New borrower registrations
5. Internet/Wifi usage; Reference questions
6. Monthly audit
7. Programming
8. Toddler time
9. Preschool Storytime
10. Building News
 | Andrea |
| 6:45  | **Old Business**1. Thanks To Mike Healey. Welcome Meredith
2. Facilities Committee update
3. Roof/gutter/side of bldg. update
4. Engineer report
5. Downstairs bathroom quote
6. Other projects…
7. Covid Opening Update
8. How are library operations proceeding?
9. When can in-person board meetings resume? Procedures for?
10. What do to about cleaning procedures for bathrooms? What are the guidelines on how often public bathrooms need to be cleaned? Who will do this?
11. Progress in cleaning out magazine room and storage areas?
12. National Geographic Magazine collection
13. Front door/brick repointing near front – Catalfamo?
14. Boy Scout Project

 1. Library Intern
2. Steps to proceed
3. Look at Website
4. Was Andrea able to meet with Jack from SALS

**Tabled/New Business**1. Friends of the Library Coordination
 | BoardLori & AndreaJimAndreaJimLori & AndreaAndreaAndrea & AndyAndrea & board board |

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