**December 2024 Ballston Spa Public Library Monthly Audits**

**Print & Media Expenditures:**

Baker & Taylor $813.24 (LL.7410.405.000 Supplies)

Midwest Tape $26.24 (LL.7410.405.000 Supplies)

Albany Times Union $137.30 (LL.7410.405.000 Supplies)

Blackstone Publishing $227.18 (LL.7410.405.000 Supplies)

**Supplies**

Seeley Office Systems $356.79 (LL.7410.405.000 Supplies)

Allerdice Building Supply $16.19 (LL.7410.405.000 Supplies)

**Telephone**

T-Mobile $57.40 (LL.7410.402.000 Contracts)

Ringsquared $510.77 (Dec. & Jan.) (LL.7410.402.000 Contracts)

**Utilities**

National Grid 656.04 (LL.7410.402.000 Contracts)

**Miscellaneous Expenditures:**

Pitney Bowes (postage for overdues) $14.49 (LL.7410.405.000 Supplies)

Butler Rowland Mays Architects $3286.58 (HH.1440.200.101)

County Waste $14.00 (LL.7410.402.000 Contracts)

DeLage Landen (Copier Lease) $147.00 (LL.7410.402.000 Contracts)

Daigle Cleaning $500.00 (LL.7410.402.000 Contracts)

Doyle Security $265.56 (LL.7410.402.000 Contracts)

**Monthly Receipts**

Fines and other fees $66.55

**December 2024 Ballston Spa Public Library Librarian’s Report**

**Storytime**, every Thursday at 10am. Temporarily at BACC. For children 18 months-5 years old.

12/5 12/12 12/19

6 kids 11 kids 10 kids

5 adults 8 adults 8 adults

11 19 18

**Other Events:**

**Paws 2 Read**, 12/14, 11:30am-12:30pm, 7 kids+ 5 adults attended

**Adult Book Discussion Group,** 12/11 at 3:30pm, 11 people discussed *The Girl with the Louding Voice* by Abi Dare, special holiday cookie exchange also took place

**Fiber Arts Meet-Up**, 12/21 at 1pm, 4 adults attended.

**Building News:**

DPW nailed down the threshold from the front door (Milton Ave.) vestibule into the library.

Respectfully submitted,

Andrea Simmons

**December 2024 Ballston Spa Public Library Circulation Statistics**

**Days Open: 18**

**Item Circulation By Collection**

**Collection Checkouts**

**2024 2023 2022**

|  |  |  |  |
| --- | --- | --- | --- |
| Adult Fiction | 990 | 884 | 997 |
| Adult Nonfiction | 221 | 309 | 250 |
| Audios | 94 | 112 | 139 |
| Children’s Fiction | 543 | 630 | 698 |
| Children’s Nonfiction | 124 | 131 | 140 |
| eContent | 744 | 674 | 722 |
| Magazines | 14 | 15 | 8 |
| Movies | 155 | 176 | 227 |
| Multi-Media | 6 | 9 | 0 |
| Miscellaneous | 8 | 4 | 16 |
| Total: | 2899 | 2944 | 3197 |

**In-House Statistics**

|  |  |  |
| --- | --- | --- |
| Internet Usage | Reference Questions | Wi-Fi Usage |
| 88 | 178 | 108 sessions/10 daily avg. |

**Patrons Registered**

|  |  |
| --- | --- |
| **Patron Code** | **Registered** |
| Juvenile | 1 |
| Juvenile with Restrictions | 0 |
| Regular | 13 |
| Self-Registered | 6 |
| Retired | 2 |
| Total: | 22 |

**Items Received to Fill BSPL’s Requests: 646**

**BSPL’s Items Transferred to Fill Requests (@ other libraries): 324**

**Items Added**

Print Materials 46

A/V Materials (audios, videos, music) 5

Total: 51