

Ballston Spa Library BoT Meeting 2/11/25

Meeting start: 7pm

Minutes approved for 1/21/25 by BoT Group

Next regular meeting: 3/11/25

Treasurer's Report - P. Tesch

Clerk Account - \$10,113.74

Trustee Account Library Fund - \$13,097.89

Patty reviewed the full month abstract and will discuss further with the Village Treasurer to streamline posting and order.

Invoices and deposits to the treasurer from Andrea will occur monthly at each BoT Meeting.

*Invoices/Payment Applications need to be submitted to the Village Clerk/put on Village Agenda no later than the Wed. before the Village Trustee Mtg. the following week.

Librarian's Report

Andrea updated the BoT group on programming, librarian reports, and staff meeting info.

Paws to Read, Adult Book Discussion Group, AARP free tax prep at Cooperative Extension (Library making appointments), Blind Date with a Book.

Discussed the possibility of offering museum passes going forward for patron use: Children's Museum, Empire Park Pass, etc.

Old Business/Action Items

Hoopla discussion agreed to monitor expense and trim as necessary.

BoT group voted in approval of the final Code of Conduct document.

Discussed other peer libraries, room booking systems and best practices/options to consider for the Reading Room, Local History Room and future room scheduling and use.

General Library Items

Construction update Phase 1A proceeding on track.

Local History Room layout and furniture items discussed for final upcoming vote.

Invoices/Change Orders/Requisitions for Approval:

Change Orders: #3-001 - Allegiant Electric, #1-003 Bunkoff General Contractor

Requisition: Accent Library Reading Room furniture quote/PO requisition.

All BoT members voted in favor of approving the change order and all invoices/requisitions for payment.

Ribbon Cutting Planning - tabled to March mtg.

Phase 1 B

Paul will address new rendering for Phase 1B - forwarded digital architectural drawing for meeting with Senator Tedisco. Shared with BoT group.

Grant Writing Progress - several grant applications will be going out in early spring.

Meeting set to visit with Senator Tedisco, along with Mayor Rossi, Patty T., Lori A., and Andrea on 2/28 along with his policy director/educ. director and other staff. The focus is on Phase 1B construction, addressing ADA needs and funding.

Library Yearly Meeting - election of roles next mtg.

Friends of the Library - Programming & Library Stories

Library Stories started off well on Thurs. 2/20 - the first evening of filming, interviews and photographs.

7 people participated and the event went from approx. 5:15 pm - 8 pm with a dinner break for the Skidmore crew FoL is partnering with. Interviewees shared their favorite library stories and experiences along with their hope for the future renovations. Next session is planned for Thurs. 3/20/25 with approx. the same time slots. More updates soon.

Misc. Sara Dallas SALS Director to be rescheduled to a future meeting once the addition is finished.

Meeting adjourned - L. Acee 3/9/25