# Lori Acee, Secretary; Jason Buczek; Jim Carter; Andy (Andrea) Manion, President;

# Andrea Simmons, Library Director, Patty Tesch, Treasurer;

# Mary Price-Bush, Village Trustee & Library Liaison

**Agenda**

1. Call to Order
2. Vote on January meeting minutes
3. Treasurer’s Report
4. Librarian’s Reports
5. Action Items
6. General Library Items
7. Library BOT yearly meeting, election of roles
8. Construction update Phase 1 A
9. Invoices/change orders ready for approval
10. Other items related to construction
11. Ribbon cutting planning

a)Reach out to Alfred Solomon Trust to verify room naming – Andy & Lori

4) Local History Room –

a)re-assembly – move books other items into the space. Possibly FOBSPL can help with this

b) Local History Room - old signs - estimate to frame  + FFE - meaning and use - room naming plaque or lettering for Solomon (research)

5) Both new rooms –

a) sign out system

b) doors locked (secure rooms), permission sheet for use of rooms

1. Phase IB
2. Architect’s rendering for grant writing, promotional etc.
3. Grant writing progress
4. Next phase of construction – planning

a)set up a meeting with the Mayor – Andy

b) quotes for 2nd phase preconstruction testing -- Jason

1. Budget planning/meetings

a)meetings/workshops scheduled with the village

b)make a sch. for trustees to attend budget meeting with Andrea

1. Hoopla – budgeting for 2025-2026

* Can we eliminate or limit “push” notification emails to patrons

1. Challenge Grant
2. Friends of the Library update
3. Programming

a)Library Stories

1. Meeting adjourned